

BUDGET BILLING

(Sign up in August Only)

BUDGET BILLING PLAN TERMS AND CONDITIONS

1. The customer applying for the plan must have been a Bountiful City utility customer for a period of twelve (12) continuous months at the address for which the Budget Billing Plan is being requested. Sign up for the program will be during a one month period, annually determined by City administration.
2. The customer account in question must be current on payments.
3. The monthly Budget Billing Plan amount will be figured by taking the last twelve months usage, dividing this amount by 12 and applying current rates. Payment amounts will be rounded to the nearest dollar.
4. Payment must be made each month for the total monthly plan payment amount to keep the account within the plan guidelines. Failure to make the Budget Billing Plan payment will result in the customer being removed from the plan.
5. **In September of each year**, all Budget Billing Plan accounts will be reviewed, and the payment amount adjusted, according to actual usage. A credit or arrears balance will be rolled into the new payment amount. Payment amounts will be rounded to the nearest dollar.
6. During the year, the Budget Billing Plan payment amount may be periodically reviewed. If Bountiful City finds it necessary to increase the payment amount, the customer will be notified prior to any adjustment.
7. A customer can cancel their Budget Billing Plan at any time. Any credit balance shall be applied to future billings. All debit balances will be due twenty (20) days from the next billing date. Refunds are made only if the account is final billed.
8. The customer is responsible for all utility charges. The account balance is due and payable if the customer terminates service.
9. Application for the plan can be made in person, by telephone (801-298-6100), or by mail using the Budget Billing Application.
10. Monthly billings will disclose the actual account balance and also will list the actual current monthly charges for each service.
11. The Budget Billing Plan is offered to all customers, both residential and non-residential.
12. Customers may combine the Budget Billing Plan with the Electronic Funds Transfer option to pay their Budget Billing Plan through directly charging their bank or credit union account.

Bountiful Department of Utilities Budget Billing Program Authorization

CUSTOMER INFORMATION	
Customer Name (From Billing Statement):	Customer Account Number:
Home Telephone:	Alternate Telephone:

AGREEMENT

I request enrollment in the Bountiful City Budget Billing Plan for my monthly utilities bill. I am attaching payment to pay my account balance in full prior to beginning the Plan. I have also read and agree to the terms and conditions outlined on this form.

_____ **Customer Signature**

_____ **Date**

Internal Use Only - Do Not Write Below

Move in Date: _____

Balance on Account \$ _____

Terms and Conditions: SENT or GIVEN

Issued by: _____