

1 Minutes of the regular meeting of the City Council held February 3, 1999 at 7:00 p.m.  
2 in the Planning Conference Room of the City Hall, Bountiful, Utah.

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4 Present: Mayor: John R. Cushing  
5 Council Members: Samuel R. Fowler, Barbara Holt, Alan A.  
6 Johnson, Stewart Knowlton and C.  
7 Harold Shafter  
8 City Manager: Tom Hardy  
9 City Attorney: Russell Mahan  
10 City Engineer: Paul Rowland  
11 Administrative Services Dir.: Galen Rasmussen  
12 Deputy City Recorder: Ralph T. Hill  
13 Department Heads: Neal Jenkins, Parks/Rec/Cemetery  
14 Jerry Lemon, Fire  
15 Clifford Michaelis, Power  
16 Alan West, Information Systems  
17 David Wilding, Water/Sewer  
18 Recording Secretary: Nancy T. Lawrence  
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20 Official Notice of this meeting had been given by posting a written notice of same and  
21 an Agenda at the City Hall and providing copies to the following newspapers of general  
22 circulation: Davis County Clipper, Deseret News, and Salt Lake Tribune.  
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24 Mayor Cushing called the meeting to order, following which the invocation was offered  
25 by Councilman Fowler.  
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27 Minutes of the regular meeting of the City Council held January 27, 1999 will be  
28 presented for approval at the next regular meeting.  
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30 **EXPENDITURES, EXPENSES, AND TOTAL DISBURSEMENTS**  
31 **APPROVED FOR PERIOD JANUARY 22-31, 1999**

32 Mayor Cushing presented the Report of Expenditures and Expenses Greater than \$1,000  
33 with total disbursements for the period January 22-31, 1999 in the amount of \$901,056.00. This  
34 report was approved unanimously on a motion made by Councilman Shafter and seconded by  
35 Councilman Johnson.  
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37 **RETIREMENT OF BOB FARNES RECOGNIZED**

38 Mayor Cushing welcomed Bob Farnes and commented that it is an honor to recognize  
39 individuals who have rendered faithful service for so many years. Bob started with the City in  
40 1964 in Street Maintenance and moved to several other City jobs prior to working as a full-time  
41 fireman for several years and in the engineer's office as a building inspector (chief inspector for  
42 the past 17 years). Paul Rowland, City Engineer, recognized Bob for his dedication to the City  
43 and his many accomplishments on behalf of the City.  
44

45 Mayor Cushing presented Bob with a gift on behalf of the elected officials, staff, and  
46 citizens. Bob expressed gratitude for the opportunity of working with the great people of  
47 Bountiful and he commented on how City employees were always willing to help each other.  
48

49 **BID PROPOSAL FROM CROSSROADS TECHNICAL**  
50 **DIVING APPROVED**

51 Mr. Wilding explained that it is prudent to inspect the City's water tanks periodically

1 and that in the past it has been necessary to drain the water and then go into the tank and visually  
2 look for problems. This has not been done for some tanks in over ten years. The prior procedure  
3 wasted all the water in the tank, took 2 to 3 days to complete, and required disinfecting of the  
4 tank before putting it back into service. A new procedure, proposed by Crossroads Technical  
5 Diving, permits inspection of the tank by divers, without having the need to drain the water from  
6 the tank. The divers wear sanitized gear and perform the inspection with real-time color video  
7 and audio equipment. Mr. Wilding recommended that five wells be inspected, which will result  
8 in a quantity discount (reduced from an overall bid of \$14,500 down to \$11,900). Following a  
9 short discussion, Councilman Knowlton made a motion to approve the proposal from Crossroads  
10 Technical Diving in an amount not to exceed \$12,500 (\$11,900 plus \$600 for incidental extras).  
11 Councilman Fowler seconded the motion and voting was unanimous.

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13 **TRANSFORMER BID APPROVED FOR POWER DEPT.**

14 Mr. Michaelis reported that bid requests were sent to five vendors for transformers of  
15 various sizes needed for existing and future jobs, for emergency backup, and to maintain a  
16 certain level of inventory. The bids have been evaluated by staff based on a combination of the  
17 purchase price and the initial 30-year loss evaluated efficiency cost. Based on this calculation,  
18 and on the recommendation of the Power Commission, Mr. Michaelis presented the following  
19 recommendations for approval:

	<u>Transformer</u>	<u>Brand</u>	<u>Vendor</u>	<u>Purchase Price</u>	<u>Initial Order</u>
21	25 kva/1 phase	G.E.	Poleline	\$823.00	
22	37.5 kva/1 phase	G.E.	Poleline	926.00	
23	50 kva/1 phase	Central Maloney	Riter	1,071.00	
24	75 kva/1 phase	G.E.	Poleline	1,142.00	
25	75 kva/3 phase	ABB	Royal	3,506.00	2
26	112.5 kva/3 phase	ABB	Royal	4,002.00	
27	150 kva/3 phase	ABB	Royal	4,232.00	
28	300 kva/3 phase	ABB	Royal	4,779.00	2
29	500 kva/3 phase	ABB	Royal	7,365.00	1
30	750 kva/3 phase	ABB	Royal	9,179.00	1
31	1000 kva/3 phase	ABB	Royal	12,558.00	
32	75 kva/3 phase (480Y)	ABB	Royal	3,758.00	
33	112 kva/3 phase (480)	ABB	Royal	3,669.00	1
34	150 kva//3 phase (480Y)	ABB	Royal	4,235.00	2
35	300 kva/3 phase (480Y)	G.E.	Western/Poleline	6,417.00	2
36	500 kva/3 phase (480Y)	ABB	Royal	6,925.00	1
37	750 kva/3phase (480Y)	ABB	Royal	8,370.00	1
38	1000 kva/3 phase (480Y)	ABB	Royal	11,750.00	
39	75 kva/3 phase w/mid tap	ABB	Royal	3,820.00	
40	112.5 kva/3 phase w/mid tap	GE	Poleline	4,357.00	1

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44 The initial order will be for 14 transformers at a total cost of \$77,739.00. Other prices will  
45 be locked in for one year for future purchases as needed. Councilman Fowler made a motion to  
46 approve the bid recommendations as presented. Councilman Shafter seconded the motion and

1 voting was unanimous.

2 **RELEASE OF EASEMENT APPROVED FOR**  
3 **LOT 201, FRANKLIN FARMS PHASE 2 - F. BOULTON**

4 Mr. Rowland explained that Fred Boulton, owner of Lot 201 in Franklin Farms  
5 Subdivision, Phase 2, has acquired a 25-ft. wide strip of land contiguous with his lot and would  
6 like to use part of that strip for his building pad. In order to accommodate his building plans, it  
7 is necessary to release the unused seven-foot easement (which had been on the original south  
8 property line) and replace it with a new 15-foot wide easement along the new property line  
9 which will cover an existing water line. All of the affected utilities have been contacted and  
10 signed off on the proposed release and it is the staff recommendation that this request be  
11 approved. Councilwoman Holt made a motion to this effect, Councilman Johnson seconded the  
12 motion and voting was unanimous.

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14 **COUNCIL APPROVES PARTICIPATION IN**  
15 **FIRE CONSOLIDATION STUDY**

16 Chief Lemon explained that the City has been meeting with representatives from the Fire  
17 District, Centerville, West Bountiful, Woods Cross and North Salt Lake for the purpose of trying  
18 to get a taxing district in place. Centerville has commissioned a formal study of the affected fire  
19 departments, and has offered for Bountiful to participate in this study. If the Fire District,  
20 Farmington and Bountiful all participate in this study, the cost of the study would be increased  
21 by \$10,000. It has been proposed that this cost be split three ways. Chief Lemon stated that  
22 participation will show Bountiful's relationship to the other entities. Mr. Hardy noted that the  
23 study would give comparable information for all entities relating to manpower, property, growth,  
24 etc. He recommended that the Council approve participation in this study. Councilman Shafter  
25 made a motion to authorize up to \$3,500 from the Council operating contingency fund (inasmuch  
26 as this was not a budgeted item) be allocated for participation in the independent consultant  
27 study of the fire departments. Councilman Johnson seconded the motion and voting was  
28 unanimous.

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30 **Y2K REPORT - GALEN RASMUSSEN**

31 Mr. Rasmussen reported that the City has had a Committee functioning for the purpose of  
32 identifying, assessing, and correcting computer systems and processes where risks exist related  
33 to the century change in the year 2000. The Y2K Committee (comprised of representatives from  
34 every City department) has focused on examination of mission critical areas (different for each  
35 department, but which generally revolve around the primary function of the department).

36

37 Mr. Rasmussen reported that each department designed their own program whereby  
38 systems and processes were reviewed and an inventory was made. From this inventory, each  
39 department assessed their perceived risk levels of Y2K impacts, and those processes that had the  
40 potential for Y2K risks were tested. When a test confirmed that a Y2K problem existed,  
41 departments made decisions as to the most appropriate means of remediation, including  
42 contingency planning. He reviewed the tests that were done by each department and stated that  
43 these tests point to the conclusion that Bountiful City will continue to operate without major  
44 Y2K incidents. It was noted, however, that the City is dependent on outside sources for some  
45 commodities for which we have no control. Councilman Johnson made a motion to approve the  
46 report as presented and he suggested that it be made available to the citizens and businesses.

1 Councilman Shafter seconded the motion and voting was unanimous.

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3 **OPERATIONAL REVIEW - PARKS**  
4 **AND RECREATION DEPARTMENT**

5 Mr. Jenkins reviewed that his area of supervision and responsibility includes preventive  
6 maintenance for all city-owned buildings (all janitorial services are contracted out), parks, the  
7 recreation complex, the golf course, and the cemetery. He reviewed the full-time and part-  
8 time/seasonal staffing required by each area, their major areas of responsibility and specific  
9 challenges that are faced by each department. He noted that the Recreation Center pool has the  
10 largest swimming lesson program in the state, and participation with high schools in water safety  
11 instruction and lifeguard training is being considered. The Recreation Center also offers a wide  
12 variety of recreational programs each year, such as softball, tennis, arts and crafts, etc.

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14 The ice arena is well-known throughout the skating industry and is a strong partner with  
15 the Utah Figure Skating Club. This year the 1999 National Figure Skating Championships will  
16 be held February 7-14 and the ice arena will be strongly impacted by that.

17

18 The Bountiful cemetery has increased its developed area by about 12 percent over the last  
19 ten years. This has brought added maintenance due to the increase in markers (since 1987 there  
20 have been 1,568 new markers placed in the cemetery—1,224 are flat and 344 are raised). One of  
21 the challenges of the cemetery is to find employees, particularly in the winter.

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23 Mayor Cushing thanked Mr. Jenkins for the review of his departments, and complimented  
24 him on the excellent manner in which each area functions.

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26 **COUNCIL COMMITTEE REPORT**

27 Councilman Johnson announced that there will be an Easter Egg Hop on March 26, 1999.

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29 The meeting adjourned at 9:23 p.m. on a motion made by Councilwoman Holt and  
30 seconded by Councilman Fowler.

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JOHN R. CUSHING, Mayor

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KIM J. COLEMAN, City Recorder

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