

1 Minutes of the regular meeting of the City Council held January 20, 1999 at 7:00 p.m.  
2 in the Planning Conference Room of the City Hall, Bountiful, Utah.

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4 Present: Mayor: John R. Cushing  
5 Council Members: Samuel R. Fowler, Barbara Holt, Alan A.  
6 Johnson, Stewart Knowlton and C.  
7 Harold Shafter  
8 City Manager: Tom Hardy  
9 City Attorney: Russell Mahan  
10 Administrative Services Dir.: Galen Rasmussen  
11 Department Heads: Dick Duncan, Streets/Sanitation  
12 David Wilding, Water & Sewer  
13 Streets/Sanitation Personnel: Merle Schutz, Ken Mears, Karma  
14 Robinson, Tim Salt, Terry Thompson,  
15 and Clark Tingey  
16 Recording Secretary: Nancy T. Lawrence  
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18 Excused: City Engineer: Paul Rowland  
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20 Official Notice of this meeting had been given by posting a written notice of same and  
21 an Agenda at the City Hall and providing copies to the following newspapers of general  
22 circulation: Davis County Clipper, Deseret News, and Salt Lake Tribune.  
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24 Mayor Cushing called the meeting to order, following which Councilman Knowlton  
25 offered the invocation.  
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27 Minutes of the regular meetings of the City Council held January 14, 1999 were  
28 presented and unanimously approved as presented on a motion made by Councilman Shafter  
29 and seconded by Councilwoman Holt. Voting was by a majority, with Councilman Johnson  
30 abstaining. The minutes of January 13, 1999 will be approved at the next regular meeting.  
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32 **EXPENDITURES, EXPENSES, AND TOTAL DISBURSEMENTS**  
33 **APPROVED FOR PERIOD JANUARY 8-14, 1999**

34 Mayor Cushing presented the report of Expenditures and Expenses Greater than \$1,000  
35 with total disbursements for the period January 8-14, 1999 (\$251,366.31). There were no  
36 questions and the report was approved as presented on a motion made by Councilman Johnson  
37 and seconded by Councilman Fowler.  
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39 **STUDY SESSION TO REVIEW STREET/**  
40 **SANITATION DEPARTMENT**

41 Mr. Hardy explained that it has been the practice of the Council to meet with the  
42 departments on an individual basis to discuss matters pertinent to establishing the budget each  
43 year. In an effort to enhance communication between the Council and the departments and  
44 improve the general operation of the City, this year the Council will meet with each department  
45 to analyze the basic questions of "What", "How", and "Why" we do the things we do. He  
46 introduced Dick Duncan, superintendent of the Street/Sanitation department, and asked Dick and  
47 his staff to go over these basic questions with the Council.  
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49 Mr. Duncan showed a video which had been prepared by the department depicting the  
50 following services which are performed by the Street and Sanitation Department:

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- Street Maintenance:** patching, crack sealing, pot hole repair, slurry seal, and leafing.
- Shop Crew** (vehicle maintenance for the entire City fleet, approximately 300 units): vehicle maintenance, fabrication, service calls, oil recycling, recycling of antifreeze, and recycling in general.
- Signing and Paint Crew:** street painting, storm drains, weed spraying, spring runoff, moving boxes, tree trimming, and wildlife pickup.
- Overlay Crew:** Overlay of street projects outlined on calendar.
- Sanitation Crew:** Daily pickup of household garbage, special Fall Clean-up, and Household Hazardous Waste collection program.
- Landfill Crew:** Landfill operation and daily compaction; compost and metal salvaging programs.

Services which require personnel from more than one area of responsibility include: snow removal, special clean-up, Spring and Summer flooding and wind damage projects, Christmas Tree and Cardboard Box Collection (after Christmas).

Projects which are scheduled for the future include several major street extensions, construction of sidewalks on 500 West from 2700 South to 2829 South and walking paths for school children in the newly annexed area. With the growth of the City and the projects which are planned, it is anticipated that one additional employee will be needed in each department (Street and Sanitation).

Discussion focused on special programs (composting, recycling, and the collection of household hazardous waste) and whether or not the City should continue to provide them. Mr. Duncan presented a comparison of street maintenance costs, with 1-inch (\$.18/sq.ft.) Or 2-inch (\$.30/sq.ft.) thick overlay, or a complete reconstruction of the road (\$1.34/sq. ft.

Mayor Cushing noted that the City receives many compliments on the level of service which is provided by the Street/Sanitation Department. He thanked the staff for their dedication and the fine job they are doing and requested that they carry his compliments back to the rest of the staff.

At 9:00 p.m. the meeting adjourned to executive session to discuss personnel. This action was taken on a motion made by Councilman Johnson and seconded by Councilman Shafter.

*See next page for attendance at executive session and signature block.*

**Attendance at Executive Session:**  
Mayor Cushing

1 Councilpersons Shafter, Johnson, Holt, Knowlton, and Fowler  
2 Mr. Hardy  
3 Mr. Mahan

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JOHN R. CUSHING, Mayor

KIM J. COLEMAN, City Recorder

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