

**Minutes of the
Bountiful City Council Meeting
City Council Chambers
February 24, 2004 - 7:00 p.m.**

Present:	Mayor:	Joe L. Johnson
	Council Members:	Richard Higginson, Barbara Holt, John S. Pitt, and Thomas Tolman
	City Manager:	Tom Hardy
	City Attorney:	Russell Mahan
	Administrative Director:	Galen Rasmussen
	City Engineer:	Paul Rowland
	City Recorder:	Kim J. Coleman
	City Treasurer:	Mark McRae
	Dept. Representatives:	Paul Rapp, Police
	Recording Secretary:	Nancy T. Lawrence
Excused:	Councilman:	R. Fred Moss

Official Notice of this meeting had been given by posting a written notice of same and an Agenda at the City Hall and providing copies to the following newspapers of general circulation: Davis County Clipper, Deseret News, and Salt Lake Tribune.

Mayor Johnson called the meeting to order at 7:00 p.m. and welcomed those in attendance. O'Shayne Williams, Boy Scout from Troop 1058, led the pledge of allegiance to the flag, following which Councilwoman Holt offered the prayer/thought.

MINUTES APPROVED FOR FEBRUARY 10, 2004

Minutes of the regular City Council meeting held February 10, 2004 were presented and approved as written on a motion made by Councilman Tolman and seconded by Councilman Higginson. Voting was unanimous with Councilpersons Higginson, Holt, Pitt, and Tolman voting "aye".

**WEEKLY EXPENDITURES AND/OR MONTHLY
EXPENDITURE REPORT APPROVED FOR PERIOD
FEBRUARY 5 - 11, 2004**

Mayor Johnson presented the following reports of Expenditures and Expenses Greater than \$1,000: period February 5, 2004 to February 11, 2004 in the amount of \$850,279.00. The staff responded to questions, following which Councilman Pitt made a motion to accept the financial reports as presented. Councilman Tolman seconded the motion and voting was unanimous with Councilpersons Higginson, Holt, Pitt, and Tolman voting "aye".

**JANICE DUNN RECOGNIZED FOR 29+ YEARS
WITH POLICE DEPARTMENT**

Mayor Johnson welcomed Janice Dunn and her family for the occasion of her retirement recognition. Mr. Hardy reviewed that Janice worked first as a dispatcher and then became the secretary for the Detective Division. He commented on the many reports she has typed over the years, with many of them being of a nature that "you and I would not want to read". Mr. Hardy praised Janice for her dedication and effectiveness and noted that it was an honor to present her with a gift certificate as a token of appreciation on behalf of the City. Janice stated that it had been a privilege, as a single mom, to work for the City and she expressed sincere appreciation for the benefits that she received as a city employee. She noted that she had worked with three different

police chiefs, and stated that the citizens of Bountiful are privileged to have Chief Rapp and the Police Department “taking care of them”. Chief Rapp noted that Janice has shown great empathy to victims of crime and their families and has been very supportive of the Department over the years.

**PRESENTATION OF 2003 ANNUAL REPORT -
POLICE DEPARTMENT**

Chief Rapp narrated a presentation of the 2003 Annual Report of statistics of the Police Department. He pointed out significant increases in two major crime categories – aggravated robbery and commercial burglaries. He said that robbery increased from five in 2002 to 11 in 2003, and noted that similar increases happened across the Wasatch Front. This increase is perhaps linked to prison inmates (convicted of robbery) being released from prison early due to over-crowding. Business burglaries increased from 45 in 2002 to 95 in 2003. He said that in most cases, this increase was related to lack of good physical security of the buildings (doors left unlocked, etc.). He said that Cpl. Julie Fiegelson (who was in attendance) is making an effort as Public Relations Officer to meet with businesses and encourage their support in properly securing their facilities.

Chief Rapp then reviewed statistics for other crimes and made local and national comparisons. He displayed a map of the city which showed where the crimes were committed, and it was noted that the crimes did not occur in isolated areas, but were over the entire city. He noted that the department will be changing to a different reporting system next year (National Incident Based Report System), and the comparison to previous years will not be valid. However, it will make it easier to compare Bountiful’s crime statistics with surrounding cities. He said that the Police Department is focusing on citizen education to reduce crime incidents (programs such as Neighborhood Watch) and he said that most of those apprehended came from outside the city. Mayor Johnson thanked the Chief for his report and pledged assistance as needed.

**APPROVAL GIVEN TO BOUNTIFUL HISTORICAL
COMMISSION TO LEASE OFFICE SPACE**

Councilman Tolman reviewed that the Bountiful Historical Commission has been looking for a “home” for about a year. There are numerous documents, artifacts, etc. that are presently stored in residences and acquiring an office would provide a place for these items to be displayed and available to citizens. He said he has negotiated a proposed lease of an office which is located in the Smith Hyatt Building (directly adjacent to and west of the police building). This is a one-year lease at \$550/month, with a \$250 cleaning deposit. Monthly payments would be made from funds already held by the Historical Commission. He said that acquiring the office space would let people know that the Historical Commission is “serious” and this would help in promoting the growth and activities of the Historical Commission. He said it is a one-year lease and the intent is that the Historical Commission would like to pursue looking for a permanent home. Insurance issues were discussed (noting that the building is insured by the owner, but renter’s insurance should be considered by the Commission), and the Mayor congratulated Councilman Tolman for the progress which has been made by the Commission. Councilman Tolman then made a motion to approve the lease as presented. Councilman Higginson seconded the motion and voting was unanimous with Councilpersons Higginson, Holt, Pitt, and Tolman voting “aye”.

ORD. NO. 2004-02 ADOPTED RE: ZONING AMENDMENTS

TO PUD'S IN HOSPITAL ZONE

Mayor Johnson opened the public hearing at 7:50 p.m. to discuss the zoning amendments which would permit commercial planned unit developments in the Hospital Zone. Mr. Mahan explained that when the PUD provisions were created in the Bountiful Zoning Ordinance to allow the Renaissance Towne Center, the provisions were applied only to the commercial zones and the hospital zone was inadvertently left out. He reviewed Ordinance No. 2004-02 entitled AN ORDINANCE AMENDING THE BOUNTIFUL CITY ZONING ORDINANCE TO PERMIT COMMERCIAL PLANNED UNIT DEVELOPMENTS IN THE HOSPITAL ZONE and recommended that it be adopted.

Mayor Johnson called for input from those in attendance; there was none. Councilman Higginson made a motion to adopt Ord. No. 2004-02 and Councilwoman Holt seconded the motion. Voting was unanimous with Councilpersons Higginson, Holt, Pitt, and Tolman voting "aye".

BUDGET CALENDAR FOR 2004-05 BUDGET YEAR APPROVED

Mr. Hardy reviewed the proposed 2004-05 Budget Timetable and pointed out the critical dates for the Council to be aware of. Department budgets will be reviewed by Council Committees between April 19 and 29, with some committees meeting only once and others twice. The public hearing on the budget will be June 8, 2004 and June 22, 2004 is the last day to adopt the ordinance regarding the property tax rate and adoption of the budget. The budget will be delivered to the State Auditor by July 20, 2004. Councilman Pitt motioned to adopt the budget timetable as presented, Councilwoman Holt seconded the motion and voting was unanimous. Councilpersons Higginson, Holt, Pitt, and Tolman voted "aye".

MAIL SERVICE CONTRACT APPROVED

Mr. Rasmussen reviewed that for at least the past 15 years the City has used the services of Benchmark Systems, Inc. for daily mail service and also for the folding, inserting and mailing of utility bills. Benchmark has also provided other out-based services (printer maintenance, leasing of high speed laser printer, etc.). In response to a notice from Benchmark of their need for additional capital investment to continue efficient service of our account, the City asked Benchmark and six other mail service providers to provide proposals. Mr. Rasmussen reviewed the proposals which were received for the mail service, and reported that it is the recommendation of staff to award the contract to Benchmark Systems, Inc. with per/piece charges as included in the bid. This will give the City the option of retaining control of doing the printing, as well as favorable per/piece rates. In response to questions from the Council, Mr. Coleman stated that the yearly cost of this service is approximately \$80,000.00 the majority of which is for postage. The contract is for five years, which guarantees Benchmark's return on the new equipment which will be acquired. Councilman Higginson motioned to approve the contract with Benchmark, as presented. Councilman Tolman seconded the motion and voting was unanimous. Councilpersons Higginson, Holt, Pitt, and Tolman voted "aye".

COUNCIL COMMITTEE REPORTS

Mayor Johnson noted that a Traffic Safety Committee meeting will be held next week at 6:00 p.m., followed by a City Council study session at 7:00 p.m.

The March 16th meeting of the Council will include a field trip to Lakeview Hospital area to review the hospital PUD issue. This meeting will begin at 6:00 p.m.

Councilman Pitt reported that the Youth Council will be attending Leadership Meetings in Logan March 25-27, 2004 and he invited the Mayor to join them for the banquet on Friday.

The meeting adjourned at 8:10 p.m. on a motion by Councilman Higginson and seconded by Councilman Tolman. Voting was unanimous with Councilpersons Higginson, Holt, Pitt, and Tolman voting "aye".

JOE L. JOHNSON, Mayor

KIM J. COLEMAN, City Recorder

* * * * *