

1 **MINUTES OF THE BOUNTIFUL LIGHT AND POWER COMMISSION**
2 **March 20, 1997**

3
4 **Those in Attendance**

5
6 **Power Commission**

7 C. Harold Shafter, Acting Chairman
8 Richard Foster
9 Ralph Mabey
10 William P. Moore

11
12 **Power Department**

13 Clifford Michaelis, Director
14 Alan Farnes
15 Vernile Hess
16 Allen Johnson

17
18 **Excused**

19 H. Keith Barton, Chairman
20 Lowell Leishman, Commissioner
21 Jed Pitcher, Commissioner
22 Brent Thomas, Power Department

23 **Visitors**

24 Kim Coleman, Deputy City Recorder
25 Galen Rasmussen, City Treasurer
26 Dave Wilding, Water Department Mgr.
27 Mark Slagowski, Water Department

28 **Recording Secretary**

29 Nancy T. Lawrence

30
31 **WELCOME**

32 Councilman Shafter, Acting Chairman, called the meeting to order at 6:30 p.m. and
33 welcomed those in attendance.

34 **INVOCATION**

35 The invocation was offered by Commissioner Moore.

36 **MINUTES**

37 Minutes of the regular meeting of the Power Commission, held February 13, 1997 were
38 presented and unanimously approved, as corrected, on a motion made by Commissioner Moore
39 and seconded by Commissioner Foster.

40
41 **POWER SYSTEMS OPERATIONS REPORT**

42 System Meter Reading Automation Recommendation. Mr. Michaelis reported that the
43 Power Department has considered automatic meter reading for some time. The Water
44 Department has completed a study which found that the Itron System would permit them to

1 continue to use all of their existing water meters currently on their system. With this in mind
2 and that fact that the Itron System will do the best job for the Power Department, it is
3 recommended that we go ahead with the Itron System.

4

5 Mr. Michaelis recommended that the process of reading meters manually be replaced at
6 this time with remote hand-held meters. He said he has talked with Murray City and Idaho Falls
7 who use this equipment and they have had good results. Murray has three other types of remote
8 reading systems and give the Itron System the best recommendation. The cost to implement the
9 program is \$63,252.00 (four hand-held readers). As the meter reader technician walks down the
10 street, the read is automatically transmitted from the meter to the reader. As our system grows,
11 reading can be done from a vehicle recording 1,200 readings per minute and reaching a distance
12 of 600 feet. It is proposed that additional readers will be included in the budget over the next 3
13 to 5 years to facilitate reading the entire city automatically.

14

15 Mr. Slagowski presented a demonstration of the equipment and responded to questions
16 from the Commission. It was noted that the automatic reads should reduce the number of re-
17 reads, in addition to making the reading more efficient. Mr. Michaelis said that the Water
18 Department has included \$25,000 in their budget for this purpose, and he recommended that
19 \$15,000 be allocated from the Metering budget and \$23,252 from the Transportation budget.
20 (The replacement of the large aerial truck, as budgeted, would be delayed to another year). In
21 the long term picture, the meter reading function will be less expensive with the automatic

1 equipment. Following discussion, Commissioner Mabey made a motion to go ahead with the
2 meter reading equipment as presented. Commissioner Foster seconded the motion and voting
3 was unanimous.

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5 **FINANCE REPORT - FEBRUARY 1997**

6 Mr. Hess reviewed the Budget Analysis for the Period Ending February 28, 1997, with
7 net revenue over expenses and capital in the amount of \$524,618.00. He noted that revenues are
8 down due to more expenditures on capital projects than were transferred from the Future Power
9 Account. The amount to be transferred exceeds \$300,000, which will account for most of the
10 decrease in net revenues. He noted that the Pole Rental account was up this month due to a
11 three-year payment from U.S. West to correct a deficient billing problem. A system walk-out is
12 planned this summer to update our records to insure that the pole rental billing is accurate.

13

14 Total revenue to date is 62 percent of budget (with 66.67 percent of the year gone). Most
15 of the operating Expense Accounts are below budget; however, the Plant Equipment Account is
16 up as a result of work done on the No. 8 engine. Generation Expenses as a group are also above
17 budget. Operating expenses are at 63% of budget and Capital Expenses are at 42% of budget.

18

19 Commissioner Foster asked about the expenditure and negative balance in the Books,
20 Magazines, and Subscriptions account. Mr. Michaelis explained that the bulk of the expenditure
21 went to APPA, CREDA, and UAMPS for lobbying efforts in the interest of Public Power. He

1 said that the negative balance is most likely an error, with an incorrect amount in this account.
2 Mr. Hess said he will follow through and report back next month. Following discussion,
3 Commissioner Moore made a motion to accept the finance report as presented. Commissioner
4 Foster seconded the motion and voting was unanimous.

5

6 **SOUTH EAST SUBSTATION UPDATE**

7 Mr. Johnson reported on the construction work of Brundle & Brundle and their progress
8 on the building and the remainder of the pedestal. It was noted that they will be penalized
9 \$100/day for being late. He said that this contractor will not be used again. Councilman Shafter
10 asked if this delay will affect our load this summer and Mr. Johnson indicated that every effort is
11 being made to provide a contingency plan. Councilman Shafter also recommended that in future
12 contracts, the penalty be more than \$100/day.

13

14 Control Cable Bid Approval. Mr. Johnson reported that bids were received from five
15 suppliers for the control cables for the south east Substation. He presented the bid tabulation
16 sheet and recommended that the bid be awarded to low bidder, Codale Electric, in the amount of
17 \$8,017.92. The amount in the budget is \$9,000.00. Commissioner Moore made a motion to
18 approve the bid as presented, Commissioner Foster seconded the motion and voting was
19 unanimous.

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21 Batteries and Battery Charger Bid Approval. Mr. Johnson reported that a bid package

1 was received from five suppliers for the station batteries and battery charger for the South East
2 substation. These batteries provide back-up power in times of outages for up to 24 hours. It is
3 the recommendation of staff and SSR Engineering that the bid be awarded to low bidder, Telcom
4 Marketing, in the amount of \$11,500.50. This item was budgeted at \$12,000.00. Commissioner
5 Foster motioned for approval, Commissioner Mabey seconded the motion and voting was
6 unanimous.

7

8 **46 KV TRANSMISSION LINE PHASE I CONSTRUCTION UPDATE**

9 Mr. Johnson reported on the progress of the construction of the 46 Kv transmission line,
10 Phase 1. He noted that TPC, the power line contractor, has remitted their first billing and it
11 includes 70% of the project as completed. All of the old poles have been removed and retired,
12 and all new poles have been installed with the exception of one by the Target store in
13 Centerville.

14 When SSR Engineering submitted their proposal for engineering services for Phases I
15 and II of the transmission line upgrade, they (and staff) believed that no steel poles would be
16 necessary to upgrade. However, two steel poles are required at an estimated cost of \$5,721 in
17 Phase II and \$3,756 is required for one pole in Phase III. It is the recommendation of staff to
18 approve an additional \$9,477 for engineering costs of SSR to cover these poles. Commissioner
19 Mabey moved for approval of the additional \$9,477 engineering costs, Commissioner Foster
20 seconded the motion and voting was unanimous.

21

1 **POWER SYSTEMS OPERATIONS REPORT - continued**

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3 The following items were included in the packet, but not discussed in the meeting:

4

5 Work Related Injuries/Safety Report

6 February 1997 Public Relations Report

7 Outage Report - February 1997

8 Systems Resource Report - December 1996

9

10 **OTHER BUSINESS**

11 Councilman Shafter asked about the status of the engine that was proposed for sale to a
12 Canadian buyer. Mr. Johnson said that the sale to Canada fell through but other buyers are being
13 pursued.

14

15

16

17 **UNFINISHED BUSINESS - Executive Session**

18 Mr. Michaelis noted that Commissioner Mabey will be excused from this discussion
19 regarding the IPP resource to avoid a possible conflict of interest. One of the new members of
20 Commissioner Mabey's firm is involved with the Los Angeles side of this issue. Commissioner
21 Moore made a motion to adjourn to executive session at 7:32 p.m. Councilman Shafter seconded

1 the motion and voting was unanimous.

2

3 **NEW BUSINESS** - None

4

5 **ADJOURN**

6 The meeting adjourned from executive session at _____?? (Do you remember,

7 Cliff?)