

1 **MINUTES OF THE BOUNTIFUL LIGHT AND POWER COMMISSION**
2 **March 26, 1998**

3
4 **Those in Attendance**

5
6 **Power Commission**

7 H. Keith Barton, Chairman
8 Richard Foster
9 Sam Fowler, Council Representative
10 Lowell Leishman
11 William P. Moore

6 **Power Department**

7 Clifford Michaelis, Director
8 Alan Farnes
9 Allen Johnson
10 Brent Thomas
11 Vernile Hess
12 Mark Bradley

13 **Excused**

14 David Irvine, Commissioner
15 Ralph Mabey, Commissioner

6 **Recording Secretary**

7 Nancy T. Lawrence

16
17 **WELCOME**

18 Chairman Barton called the meeting to order and welcomed those in attendance. Mr.
19 Hess introduced Mark Bradley, the newly hired accountant. (Mr. Hess will be retiring in May).

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21 **INVOCATION**

22 Commissioner Foster offered the invocation.

23
24 **MINUTES**

25 Minutes of the regular meeting of the Power Commission held January 15, 1998 were
26 presented and unanimously accepted on a motion made by Commissioner Moore and seconded
27 by Commissioner Foster. Minutes of the regular meeting of the Power Commission held
28 February 19, 1998 were presented and unanimously approved as written on a motion made by
29 Commissioner Moore and seconded by Councilman Fowler.

30
31 **FINANCE REPORT - FEBRUARY 1998**

32 Chairman Barton opened discussion on the Finance Report for February, 1998 and asked
33 if there were any questions on the revenue section. In response to a question regarding the lag
34 in revenue from Air Products, Mr. Hess speculated that the overall revenue from this customer
35 will most likely be down from budget.

36
37 Mr. Hess noted that February expenses are higher than normal because the City is
38 commencing the budget process and invoices are paid before they are due so that the eight-
39 month actual figures are as accurate as possible in projecting the next year's expenses. It was
40 also noted that PineView generation costs are paid to the Water Users in quarterly installments
41 and the Echo payment comes in November. Chairman Barton requested that a recap of the
42 expenses for each hydro be prepared on an annual basis, and that this report also show the
43 amount of power being generated. Commissioner Foster made a motion to approve the finance
44 report as presented. Commissioner Leishman seconded the motion and voting was unanimous.

45

1 Mr. Hess reported that a new telephone communications software (PORS–Power Outage
2 Reporting System) is being considered for use during outages. Mr. Michaelis explained the
3 present procedures which are followed by the dispatcher during an outage and compared them
4 with the manner in which the software will help in managing calls. The software will interface
5 on the eight existing lines and it is anticipated that the basic package can be purchased within the
6 \$40,000 budgeted. Mr. Hess suggested that after the requests for proposals have been received,
7 if it is determined that costs will be higher than anticipated, the commissioners could be
8 contacted by phone to determine their opinions. Commissioner Leishman made a motion to
9 recommend the purchase, up to \$40,000, and that RFP's be sent out to vendors. If costs are
10 higher, the commissioners should be contacted for approval. Commissioner Moore seconded the
11 motion and voting was unanimous.
12

13 **SOUTH EAST SUBSTATION UPDATE - Transformer Bid Approval**

14 Mr. Johnson reported that the South East substation project is now complete, with the
15 exception of removing the old substation and installing a 20-MVA power transformer in the
16 second bay. Transformer bids were requested and seven vendors responded (one with two bids,
17 bringing the total bids to eight). The base bids were adjusted to account for estimated losses, as
18 well as the 15-year cost of money. It is the recommendation of staff and the consulting
19 engineers (SSR) that the bid be awarded to the low bidder, Alles and Associates, for a Virginia
20 Transformer at a base cost of \$255,460.00. The budgeted amount was \$296,000.00. The
21 adjusted price of Alles was also the lowest. This amount will come from next year's budget.
22 Councilman Fowler made a motion that this recommendation be made to the City Council.
23 Commissioner Moore seconded the motion and voting was unanimous.
24

25 **46 Kv TRANSMISSION REBUILD BID APPROVAL**

26 Mr. Johnson reported that two steel poles are needed for Phase 2 of the 46 Kv
27 Transmission line project. Bids were requested and received from three vendors. The bids
28 included an alternate 30-inch base or 36-inch base. It is the recommendation of staff and SSR
29 that the low bid from Transamerican Power Products for two steel poles with a 30-inch base be
30 approved for the sum of \$15,172.00. Although the low bid for a 36-inch base pole was less
31 (\$14,734.00), the smaller base is recommended because it blends in with the environment better.
32 Following discussion, Commissioner Leishman made a motion to recommend acceptance of the
33 bid from Transamerican, as presented. Commissioner Foster seconded the motion and voting
34 was unanimous.
35

36 **POWER SYSTEMS OPERATIONS REPORT**

37 **Deregulation and Electrical Restructuring Update.** Mr. Michaelis reported that
38 HFR-7 (sponsored by Bev Evans) is the only deregulation bill that passed this year. This
39 resolution adopts the recommendations of the electrical deregulation and customer choice task
40 force, supports restructuring of the electrical industry, and establishes a study plan for the 1998
41 interim. Mr. Michaelis noted that residential customers may not see benefits in the short run, but
42 it is projected in the studies which have been completed that this will be a benefit to all
43 customers in the long run.

1
2 **Work Related Injuries/Safety Report.** Mr. Thomas reported that BCL&P received the
3 safety award from APPA for a Perfect Safety Record for 1997. He said this was a great honor
4 and praised Kipp Cabaness (Safety Director) and the crews for their efforts in accomplishing this
5 goal. The category for the award was 50,000 to 100,000 man working hours and we had 83,200
6 man working hours. In order to win, a three-year report was required. Chairman Barton
7 requested that Mr. Thomas extend the appreciation of the Board to the crews for this honor.
8

9 **February 1998 Public Relations Reports.** Included in the packet, but not discussed in
10 the meeting.
11

12 **Outage Report - February 1998.** Chairman Barton asked about the outages caused by
13 tree limbs and Mr. Thomas reported that about 1/4 of the problems were on Feeder 571 (which
14 the crews worked on last year); 1/5 of the problems were on the 371 Feeder.
15

16 **Systems Resource Report - December 1997.** Chairman Barton noted that as of
17 December 1997 there was a 20 percent loss of unaccounted power. Mr. Michaelis stated that the
18 actual annual loss is about 6 percent. The difference between 20 and 6 is a “time stamp” which
19 occurs due to a lag in meter reading.
20

21 **OTHER BUSINESS - EXECUTIVE SESSION - POTENTIAL LITIGATION**

22 At 7:34 p.m. the Commission adjourned from the open meeting to executive session to
23 discuss a situation which might result in potential litigation. The open meeting reconvened at
24 7:40 p.m.
25

26 **NEW BUSINESS**

27 In response to a question from Commissioner Moore, Mr. Michaelis confirmed that
28 switching the Val Verda area to Bountiful Power is progressing on target. The next Power
29 Commission meeting is scheduled for April 16, 1998. The meeting adjourned at 7:43 p.m. on a
30 motion made by Commissioner Moore and seconded by Commissioner Leishman.
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